



European ALARA Network

EAN ADMINISTRATIVE BOARD JUNE 2013

1. 2012 Final Account (Annex A)

Operating costs

The total amount of the 2012 operating costs is **80,162.09 €**.

The total workload for the management of the network is the following:

- Coordinator (CEPN): 28.5 project leader person.days, 0.25 senior researcher person.days and 32.5 junior researcher person.days.
- Assistant coordinator (HPA): 15 person.days.

53.25 person.days (about 47.6 k€ without VAT corresponding to about 56.9 k€ VAT included) were paid to CEPN. As a consequence 8 man.days¹ are supported by CEPN in-kind contribution. 19 k€ were paid to the assistant coordinator (HPA). This includes workload (15 days) and T&S costs.

EAN T&S and other (mainly banking) costs represent 6,762.39 €.

All AB Members provided in-kind contribution to the Network (about 5 days/member), especially for extra-work (e.g ALARA Book). The Members also bear their own travel and accommodation expenses.

Resources

The 14 Administrative Board organisation members have paid their 2012 fees (for a total of 79.3 k€). Financial incomes are 587.94 €.

The 14th Workshop showed a profit of 2,356.93 € which has been transferred by RPII to the EAN account.

The total 2012 resources are **82,244.87 €**.

Result

The 2012 accounts present a positive result of **2,082.78 €**.

¹ 5.5 project leader man.days, 0 senior researcher man.days, 2.5 junior researcher man.days

EAN - INCOME STATEMENT AT 31 DECEMBER 2012

CHARGES	31/12/2012	31/12/2011	INCOMES	31/12/2012	31/12/2011
	€	€		€	€
External services and other external services	80 162,09	83 941,94	Fees	79 300,00	83 800,00
			Charge transfer		969,23
			Subvention		887,18
			Contribution (Statens)	2 356,93	
Total charges	80 162,09	83 941,94	Total incomes	81 656,93	85 656,41
Financial charges	-	-	Financial incomes	587,94	209,20
Exceptional charges	-	-	Exceptional incomes	0,00	0,00
Benefit	2 082,78	1 923,67	Loss	0,00	0,00
TOTAL	82 244,87	85 865,61	TOTAL	82 244,87	85 865,61

EAN - BALANCE SHEET 31 DECEMBER 2012

ASSETS	31/12/2012	31/12/2011	LIABILITIES	31/12/2012	31/12/2011
	€	€		€	€
			Reserve	13 820,13	11 896,46
			Result	2 082,78	1 923,67
Fees to be received	13 800,00	14 300,00	Debt due	57 899,42	61 659,78
Other resources to be received			Fees received in advance	7 000,00	7 000,00
Cash at bank	67 002,33	68 179,91	Bank accounts payables	0,00	0,00
Other current assets			Agios		
TOTAL	80 802,33	82 479,91	TOTAL	80 802,33	82 479,91

2013 operating costs and resources - Provisional 1 (Annex B)

Operating costs

The planned workload is the following:

- 74.5 person.days for CEPN which corresponds to 54.1 k€ for CEPN, plus 4.7 k€ for T&S and other costs,
- 15 person.days for HPA which corresponds to 19.0 k€ for HPA, including 2.5 k€ for T&S.

It is planned that 59.75 over the 74.5 corresponding person.days will be financed by EAN (about 54.1 k€ without VAT, 64.8 k€ VAT included): thus, the CEPN in-kind contribution for the coordination of the network should be 14.75 person.days.

The 2013 payment to HPA for its assistant coordinator is 19,000 € (15 person.days and 2,500 € for T&S).

The participation to 1 mission in Croatia for the EAN Workshop programme committee meeting in winter 2013 has been planned. The budget includes also provision (1,000 €) for the chairman's mission costs to participate to the ICRP Symposium in Abu Dhabi.

The total amount for 2013 costs is then expected to be 88,389.48 €.

Resources

7 of the 14 fees were received at the end of May 2013 (Norway, Czech Republic, France, Austria, Greece, Ireland and the UK).

The other expected fees are the following: Belgian contributors to EAN (5,800 €), the Croatian ones (EKOTEH and Ministry of Health and Wellfare - 4,000 €), BfS (Germany - 8,000 € will be paid in 2014 as notified by signed contract), NRG (Netherlands - 7,000 €), CSN (Spain - 7,000 €), SSM (Sweden - 7,000€), SFOPH (Switzerland - 6,500 €).

Ean received the EC contribution for its participation to trasnusafe project (for works during the first period) and transferred to each participant member in correspondence with their first cost-statements.

It is planned to keep 9,321.44 € on EAN bank account for covering coordination and administrative activities.

The total amount of 2013 resources is then expected to be 88,621.44 €.

ANNEXES.

ANNEX A. Final 2012 accounts

EAN 2012 Operating Costs

EAN 2012 Resources

ANNEX B. 2013 Operating costs and resources - Provisional 1

EAN 2013 Operating Costs - Provisional 1

EAN 2013 Resources - Provisional 1

1. ANNEX A. FINAL 2012 ACCOUNTS

EAN 2012 OPERATING COSTS									
EAN COSTS	Items	Workload days	Workload days paid	Daily cost VAT excluded €	Total cost VAT excluded €	Total cost VAT included 19,6 % €	T&S and others €	Subtotal F €	Total €
COORDINATOR (CEPN)									
EAN Steering Group & Management	General management	10	8	1250,00	10000,00	11960,00		11960,00	
	Assistance (junior researcher)	15	12,5	620,00	7750,00	9269,00		9269,00	
EAN Workshops	Workshops organisation	11	11	1250,00	13750,00	16445,00	1642,42	18087,42	
	Workshops organisation (junior researcher)	8,5	8,5	620,00	5270,00	6302,92	675,33	6978,25	
WG & sub-network management	Management	1	1	1250,00	1250,00	1495,00		1495,00	
	Assistance (junior researcher)	0	0	620,00	0,00	0,00		0,00	
EAN Newsletters	Editorial board	2	2	1250,00	2500,00	2990,00		2990,00	
	Realisation (junior researcher)	8	8	620,00	4960,00	5932,16		5932,16	
EAN website	Maintenance, upgrading (senior researcher)	0,25	0,25	900,00	225,00	269,10		269,10	
	Maintenance, upgrading (junior researcher)	1	1	620,00	620,00	741,52		741,52	
									57722,45
Others	Web domain (ean.eu), banking...						744,31	744,31	
Reception	Lunches, dinner (AB, SG, Workshop PC)						1200,33	1200,33	
									1944,64
Contacts with intl. Organisations	RECAN	0	0		0,00	0,00		0,00	
	EUTERP	0	0	1250,00	0,00	0,00		0,00	
European project	TRASNUSAFE	4,5	1	1250,00	1250,00	1495,00		1495,00	
		0	0	620,00	0,00	0,00		0,00	
									1495,00
EAN COST for coordination	subtotal 1 - subtotal 2	61,25	53,25		47575,00	56899,70	4262,39		61162,09
ASSISTANT COORDINATOR (HPA)									
Steering Group		3	3	1100,00	3300,00	NA	1200,00	4500,00	
Co-ordination activities		4	4	1100,00	4400,00	NA		4400,00	
Workshop	Assistant co-ordination & recommendation	3	3	1100,00	3300,00	NA	1300,00	4600,00	
ALARA Newsletter	Editorial board	4	4	1100,00	4400,00	NA		4400,00	
Contacts with Intl. Organisations		1	1	1100,00	1100,00	NA		1100,00	
EAN COST for assistant coordination	subtotal 5 - subtotal 4	15	15		16500,00		2500,00		19000,00
Support for participating to EAN activities									
EAN COST for support							0,00		0,00
TOTAL EAN COORDINATION		76,25	68,25			73399,70	6762,39		80162,09

EAN 2013 RESOURCES (PROVISIONAL 1 2013)									
EAN RESOURCES	Members of EAN								Fees €
	1	Austria (Seibersdorf Labor GmbH)							3000,00
	2	Belgium (SCK-CEN Mol, FANC, AVN, Belgoprocess, BVS-ABR, Umicore, Belgonucleaire)							5800,00
	3	Croatia (EKOTEH Dosimetry, Ministry of Health and Welfare)							4000,00
	4	Czech Rep. (State Office for Nuclear Safety - SUJB)							4000,00
	5	Denmark (National Institute for Radiation Protection)							0,00
	6	Finland (Radiation and Nuclear Safety Authority - STUK)							0,00
	7	France (Nuclear Safety Authority - ASN)							7000,00
	8	Germany (Federal Office for Radiation Protection - BfS)							8000,00
	9	Greece (Greek Atomic Energy Commission - GAEC)							4000,00
	10	Iceland (Icelandic Radiation Protection Institute - GR)							0,00
	11	Ireland (Radiation Protection Institute of Ireland - RPII)							2000,00
	12	Italy (Istituto Superiore di Sanità - ISS)							0,00
	13	Norway (Norwegian Radiation Protection Authority - NRPA)							7000,00
	14	Netherlands (Nuclear Research and consultancy Group - NRG)							7000,00
	15	Portugal (Instituto Tecnológico e Nuclear)							0,00
	16	Slovenia (Slovenian Radiation Protection Administration)							0,00
	17	Spain (Nuclear Safety Council - CSN)							7000,00
	18	Sweden (Swedish Radiation Safety Authority - SSM)							7000,00
	19	Switzerland (Swiss Federal Office of Public Health)							6500,00
	20	UK (Health Protection Agency - Radiation Protection division - HPA)							7000,00
Total fees									79300,00
CE - UCL - Trasnusafe coordination work									401,44
CE - UCL - Trasnusafe administration work									8920,00
									9321,44
TOTAL EAN RESOURCES									88621,44
RESULT		EAN resources - EAN costs							231,96

ANNEX B. 2013 OPERATING COSTS AND RESOURCES - PROVISIONAL 1

EAN 2013 OPERATING COSTS (PROVISIONAL 1 2013)									
EAN COSTS	Items	Workload days	Workload days paid	Daily cost VAT excluded €	Total cost VAT excluded €	Total cost VAT included 19,6 % €	T&S and others €	Subtotal F €	Total €
COORDINATOR (CEPN)									
EAN Steering Group & Management	General management	10	9	1280,00	11520,00	13777,92		13777,92	
	Assistance (junior researcher)	15	14	680,00	9520,00	11385,92		11385,92	
EAN Workshops	Workshops organisation	7	6	1280,00	7680,00	9185,28	1500,00	10685,28	
	Workshops organisation (junior researcher)	2	2	680,00	1360,00	1626,56		1626,56	
WG & sub-network management	Management	1	1	1280,00	1280,00	1530,88		1530,88	
	Assistance (junior researcher)	0	0	680,00	0,00	0,00		0,00	
EAN Newsletters	Editorial board	3	2	1280,00	2560,00	3061,76		3061,76	
	Realisation (junior researcher)	8	8	680,00	5440,00	6506,24		6506,24	
EAN website	Maintenance, upgrading (senior researcher)	0,5	0,5	980,00	490,00	586,04		586,04	
	Maintenance, upgrading (junior researcher)	6	6	680,00	4080,00	4879,68		4879,68	
									54040,28
Others	Web domain (ean.eu), banking...						150,00	150,00	
Reception	Lunches, dinner (AB, SG, Workshop PC)						2000,00	2000,00	
									2150,00
Contacts with intl. Organisations	IAEA/ICRP	1	1	1280,00	1280,00	1530,88	1000,00	2530,88	
	EUTERP	0	0	1280,00	0,00	0,00		0,00	
European project	TRASNUSAFE (senior researcher)	7	3,25	1280,00	4160,00	4975,36		4975,36	
	TRASNUSAFE (junior researcher)	14	7	680,00	4760,00	5692,96		5692,96	
									13199,20
EAN COST for coordination	subtotal 1 - subtotal 2	74,5	59,75		54130,00	64739,48	4650,00		69389,48
ASSISTANT COORDINATOR (HPA)									
Steering Group		3	3	1100,00	3300,00	NA	1200,00	4500,00	
Co-ordination activities		4	4	1100,00	4400,00	NA		4400,00	
Workshop	Assistant co-ordination & recommendation	3	3	1100,00	3300,00	NA	1300,00	4600,00	
ALARA Newsletter	Editorial board	4	4	1100,00	4400,00	NA		4400,00	
Contacts with Intl. Organisations		1	1	1100,00	1100,00	NA		1100,00	
EAN COST for assistant coordination	subtotal 5 - subtotal 4	15	15		16500,00		2500,00		19000,00
Support for participating to EAN activities									
EAN COST for support							0,00		0,00
TOTAL EAN COORDINATION		89,5	74,75			81239,48	7150,00		88389,48

EAN 2013 RESOURCES (PROVISIONAL 1 2013)									
EAN RESOURCES	Members of EAN								Fees €
	1	Austria (Seibersdorf Labor GmbH)							3000,00
	2	Belgium (SCK-CEN Mol, FANC, AVN, Belgoprocess, BVS-ABR, Umicore, Belgonucleaire)							5800,00
	3	Croatia (EKOTEH Dosimetry, Ministry of Health and Welfare)							4000,00
	4	Czech Rep. (State Office for Nuclear Safety - SUJB)							4000,00
	5	Denmark (National Institute for Radiation Protection)							0,00
	6	Finland (Radiation and Nuclear Safety Authority - STUK)							0,00
	7	France (Nuclear Safety Authority - ASN)							7000,00
	8	Germany (Federal Office for Radiation Protection - BfS)							8000,00
	9	Greece (Greek Atomic Energy Commission - GAEC)							4000,00
	10	Iceland (Icelandic Radiation Protection Institute - GR)							0,00
	11	Ireland (Radiation Protection Institute of Ireland - RPII)							2000,00
	12	Italy (Istituto Superiore di Sanità - ISS)							0,00
	13	Norway (Norwegian Radiation Protection Authority - NRPA)							7000,00
	14	Netherlands (Nuclear Research and consultancy Group - NRG)							7000,00
	15	Portugal (Instituto Tecnológico e Nuclear)							0,00
	16	Slovenia (Slovenian Radiation Protection Administration)							0,00
	17	Spain (Nuclear Safety Council - CSN)							7000,00
	18	Sweden (Swedish Radiation Safety Authority - SSM)							7000,00
	19	Switzerland (Swiss Federal Office of Public Health)							6500,00
	20	UK (Health Protection Agency - Radiation Protection division - HPA)							7000,00
Total fees									79300,00
CE - UCL - Trasnusafe coordination work									401,44
CE - UCL - Trasnusafe administration work									8960,00
									9361,44
TOTAL EAN RESOURCES									88661,44
RESULT		<i>EAN resources - EAN costs</i>							271,96

Michèle Rahier & Associés

Société d'Expertise Comptable et de Commissariat aux Comptes

Cédric BASTIEN
Michèle RAHIER
Philippe SZAFIR
Jean-Philippe THOLAS

*Associés
Experts-Comptables Diplômés
Commissaires aux Comptes*

C E P N

Bâtiment Expansion 10000
28, rue de la Redoute
BP 48
92263 FONTENAY-AUX-ROSES CEDEX

Réf. : CB/CP/574.2013

EAN (EUROPEAN ALARA NETWORK) Association

Antony

22 avril 2013

In our capacity as auditor of association CEPN, we carried out a control of the accounts of this association as of and for the year ended 31 december 2012.

We do not have significant remarks to formulate on this accounts in particular concerning CEPN financial management of EAN.



Cédric BASTIEN
Associé

Commissaire aux Comptes

Centre d'Affaires d'Antony
2, rue de la Renaissance
92184 ANTONY Cedex
Tél. 01 46 66 06 06 - Fax 01 46 66 42 60
E-mail : expert-comptable@rahier.fr
www.rahier.fr

Société Anonyme au capital de 60 000 € inscrite au tableau de l'ordre des experts comptables de la région Paris - Ile-de-France
Membre de la Compagnie Régionale des Commissaires aux comptes de Versailles - 332 950 690 RCS Nanterre - Siret 332 950 690 00021 - APE 6920 Z



EAN - INCOME STATEMENT AT 31 DECEMBER 2012

CHARGES	31/12/2012	31/12/2011	INCOMES	31/12/2012	31/12/2011
	€	€		€	€
External services and other external services	80 162,09	83 941,94	Fees	79 300,00	83 800,00
			Charge transfer		969,23
			Subvention		887,18
			Contribution (Statens)	2 356,93	
Total charges	80 162,09	83 941,94	Total incomes	81 656,93	85 656,41
Financial charges	-	-	Financial incomes	587,94	209,20
Exceptional charges	-	-	Exceptional incomes	0,00	0,00
Benefit	2 082,78	1 923,67	Loss	0,00	0,00
TOTAL	82 244,87	85 865,61	TOTAL	82 244,87	85 865,61

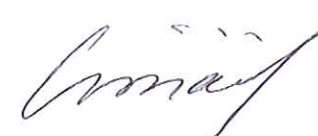

S.A. « Michèle RAHIER & Associés »
Société d'Expertise Comptable
 2, rue de la Renaissance
 92184 ANTONY CEDEX
 Tél. 01 46 66 06 06 - Fax 01 46 66 42 00
 SIRET 322 950 690 00021 - Code APE 741C


EAN
 European ALARA Network
 c/o CEPN 28, rue de la Redoute
 F-92260 Fontenay-aux-Roses
 Tél. +33 (0)1 55 52 19 28

EAN - BALANCE SHEET 31 DECEMBER 2012

ASSETS	31/12/2012 €	31/12/2011 €	LIABILITIES	31/12/2012 €	31/12/2011 €
			Reserve	13 820,13	11 896,46
			Result	2 082,78	1 923,67
Fees to be received	13 800,00	14 300,00	Debt due	57 899,42	61 659,78
Other resources to be received			Fees received in advance	7 000,00	7 000,00
Cash at bank	67 002,33	68 179,91	Bank accounts payables	0,00	0,00
Other current assets			Agios		
TOTAL	80 802,33	82 479,91	TOTAL	80 802,33	82 479,91


S.A. « Michel RAHIER & Associés »
Société d'Expertise Comptable
 2, rue de la Renaissance
 92184 ANTONY CEDEX
 Tél. 01 46 66 06 06 - Fax 01 46 66 42 00
 SIRET 322 950 690 0021 - Code APE 741C


EAN
European ALARA Network
 c/o CEPN 28, rue de la Redoute
 F-92260 Fontenay-aux-Roses
 Tél. +33 (0)1 55 52 19 20