



European ALARA Network

STEERING GROUP MEETING

December 3rd, 2013 – CEPN (France)

**Meeting Minutes
(CRR/EAN/SG/36)**

**Final version
Written by: Sylvain Andresz, CEPN, France**

December 2013

Participants:

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CROÛAIL Pascal	CEPN	France, EAN vice-chairman
FENNELL Stephen	RPII	Ireland
HEFNER Alfred	Seibersdorf Laboratories	Austria
GUZMAN Olvido	ASN	France
NOVAKOVIC Mladen	EKOTEH	Croatia
MULAS-PEREZ Arturo	CSN	Spain
SAXEBØL Gunnar	NRPA	Norway
SCHMITT-HANNIG Annemarie	BfS	Germany
SHAW Peter	HPA	UK, EAN secretary
VERMEERSCH Fernand	SCK•CEN	Belgium, EAN chairman
LEFAURE Christian -		
ALLISY-ROBERTS Penelope	EFOMP	<i>Observer</i>

Apologies for absence:

CARVALHO Fernando	ITN	Portugal
ZONTAR Dejan	SRPA	Slovenia
ECONOMIDES Sotirios	GAEC	Greece
EINARSSON Gudlaugur	GR	Iceland
EKSTRÖM Birgitta	SSM	Sweden
KROPACEK Jan	SUJB	Czech Republic
MUNDIGL Stefan	CE	<i>Observer</i>
STRITT Nicolas	SFOPH	Switzerland, EAN treasurer

In the absence of:

BREDDAM Kresten	NIRP	Denmark
CARVALHO Fernando	ITN	Portugal
EINARSSON Gudlaugur	GR	Iceland
LEHTINEN Maaret	STUK	Finland
NUCCETELLI Cristina	ISS	Italy
PUSCHKE Mathias	EFNDT	<i>Observer</i>
SHARP Peter	EFOMP	<i>Observer</i>

Diffusion:

Members of the EAN Steering Group, IAEA and observers, RECAN, ARAN, ALARA NORM Network, EFNDT, EFOMP, and EFRS contact persons.

The documents distributed during the meeting are available in the private area of the EAN website (see list in Annex A). Please use the following information to log-on:

login: lastname **password:** ean-lastname

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1. DISCUSSION ON FINANCIAL ASPECTS

Information on the 2nd provisional accounts for 2013 and the initial budget for 2014 can be found in the minutes of the Administrative Board meeting (CRR/EAN/AB/19).

2. ROUND TABLE ON THE MAIN EVENTS DEALING WITH ALARA IN EACH COUNTRY

The main information, which was presented during the meeting, is included in a separate document (ALARA/NEWS/EAN/3DECEMBER13) available on the EAN website.

It is still possible to add news in the document. The information must be sent to Sylvain Andresz (sylvain.andresz@cepn.asso.fr).

3. REVIEW OF THE EAN STRATEGIC PLAN FOR 2010-2015

3.1. 15th EAN/5th EUTERP Workshop (Rovinj, Croatia, 7 – 9 May 2014)

It has been reminded that the joint 15th EAN Workshop and 5th EUTERP Workshop “Education and Training in Radiation Protection: Improving ALARA Culture” will be located in Rovinj, Croatia from 7th to 9th May 2014. Participants could register via the new workshop website: <http://ean-euterp.ekoteh.hr>.

M. Novakovic confirms that, from the organisational point of view, EKOTEH is ready to host the workshop.

Following the Steering Group Meeting, the Workshop Programme Committee met at CEPN. The deadline for submitting abstracts has been postponed to January 20, 2014. A new version of the draft Programme has been issued (see Annexe).

3.2. 16th EAN Workshop

As requested by N. Stritt, who is also involved in the preparation of the IRPA Conference in Geneva (23-27 June, 2014), the 16th EAN Workshop has been postponed to spring (maybe in March) 2016 and will be held in Switzerland (maybe in Bern). The topic has been decided: industrial radiography and non-destructive testing. The final title will be chosen later on. In particular, this will allow to review the recommendations, findings and outputs from the 5th EAN Workshop (“Industrial Radiography: Improvements in Radiation Protection”; Roma, 2001) – **actions:** (1) **N. Stritt** has to confirm the date and the location of the workshop and (2) **All:** people interested to be in the Programme Committee should reveal their intention or find candidates.

An invitation for ICRP to support or encourage the Workshop (as it was done at the occasion of the 14th Workshop in Dublin) is seen as a great opportunity to confirm the collaboration with ICRP, started since EAN is one of its Special Liaison Organisations. A letter announcing the Workshop shall be send to the ICRP’s Scientific Officer – **action: F. Vermeersch.**

It has been noted that the 19th World Conference on Non-Destructive Testing is planned in June 2016 in Munich. A presentation of the conclusions of the 16th EAN Workshop could be made at this occasion – **action: A. Schmitt-Hannig** shall investigate in that direction.

3.3. Health of the Network and strategic plan for the next period (2015 – 2020)

It has been noted that there is a lack of active networking inside the network (for example, no new report has been added in the OTHEA database as expected after the next Steering Group Meeting).

Four main actions have been identified:

1. The promotion of EAN activities in other places through the publication of EAN surveys and works at the national level (example: ALARA Book) by EAN Members. **Action: All:** Members shall make an update of the dissemination of EAN results and EAN documents (example: EAN Newsletter) in their country.
2. The opening of the network to new Members: for instance, Members of the former RECAN, notably Lithuania, shall be contacted – **action: M. Novakovic.**
3. Younger generations should be involved in the EAN activities. This could be done by invitation to EAN Meetings, participation in surveys or other EAN work. **Actions: All:** (1) Members have to search for involving younger generations in the Network and draft it in the dissemination of EAN update in

their country. (2) Members have to think about the educational possibilities of EAN, as education is a strong way to approach new generations.

4. The publication of a new Strategic Plan. A seminar shall be organised to review the result of the current Strategic Plan (2010 – 2015 period) and issue a new one (2015 – 2020 period). The seminar shall take 1 day and a half and will be held just after the 37th SG Meeting (2nd of June 2014) and will end on the 3rd of June.

Action: (1) CEPN is to find a location and plan the seminar. (2) **Members who cannot be present at the seminar** shall send their comments/proposal to CEPN by **12th May 2014**. (3) **Members who intend to come at the seminar** are expected to come with suggestions, for example a prospective view of EAN by 2020, 5 strengths and weaknesses of the network etc.

3.4. Feedback regarding the participation of EAN at ICRP Symposium 2013

European ALARA Network, as an ICRP Special Liaison Organisation, was invited to participate at ICRP 2013 Symposium 22-24th October 2013 in Abu Dhabi (UAE).

F. Vermeersch and P. Shaw participated to the Symposium. F. Vermeersch presented the EAN organisation and works during the Main Commission Session with Special Liaison Organisations. P. Shaw presented to the Members the key points of the ICRP Symposium: work of the Committees and main results of the five sessions.

The presentations made by F. Vermeersch and P. Shaw are available on the public part of EAN Website, section “EAN Documents and Publications”.

3.5. OPERRA

OPERRA (Open Project for European Radiation Research Area) is a coordination structure to administer future calls for research in the radiation protection field, on behalf of the European Commission. A. Schmitt-Hannig participates to the first Administrative Board OPERRA Meetings. EAN is identified as a potential stakeholder and a potential partner for joint programming in E&T along with other organisations such as NERIS, ALLIANCE, MELODI, EUTERP, EURADOS & EURAMET (this is OPERRA Task 2.1). However, it is reminded that EAN is not a research organisation and that its contribution/participation to issues arising from OPERRA works would focus on the practical implementation of the optimisation principle, only.

3.6. Next Newsletter: Issue 34

The 34th issue of the Newsletter should be published in February 2014.

The following articles are proposed:

- A summary of the EAN participation at 2nd ICRP Symposium in Abu Dhabi – **action: F. Vermeersch, P. Shaw**
- A summary of the MELODI Workshop – **action: A. Schmitt-Hannig,**
- A summary of the NORM Workshop – **action: A. Schmitt-Hannig,**

- An article regarding the prosecution of a British hospital after dose limit excess (if pertinent) – **action: P. Shaw,**
- An article coming from a interesting presentation made during the last ERPAN meeting – **action: S. Fennel**
- An announcement of the 15th EAN/5th EUTERP Workshop with presentation of the leaflet and link to the registration website.

It has been pointed out that publishing the last Newsletter was made difficult due to the low number of articles.

Several ways of action has been identified:

1. To constitute a “bank of articles”, each member shall produce articles or gather article/abstract of interest after symposium and conference – **action: All.**
2. The deadline of the publication of the Newsletter will be reminded to members on a regular basis – **action: S. Andresz.**
3. A call for articles/recommendations to the current recipients will be made in the next Newsletter – **action: S. Andresz.**
4. The Newsletter could highlight and publish some of the presentations made at the ERPAN meetings or contributions from the ERPAN Members.

4. EMAN RECENT DEVELOPMENTS

EMAN (European Medical ALARA Network) steering group committee is constituted by members of ESR (European Society of Radiology), EFRS (European Federation of Radiographers Society) and EFOMP (European Federation of Organisations of Medical Physics). But it appears that EMAN do not intent to prepare a strategic research agenda and did not participate to recent Workshop in Romania).

EMAN has published its third newsletter in October 2013.

5. INFORMATION ON EUROPEAN PROJECTS: TRASNUSAFE AND OTHER NETWORKS

The first course of TRASNUSAFE (‘Training Schemes on Nuclear Safety Culture for Managers’) took place the 27th and 28th October in Manchester. The course entitled ‘Managerial Competences and Leadership for Safety Culture’ was intended for safety managers and included a one-hour presentation on ALARA prepared by the EAN. This presentation was made by P. Croûail. The presentation will be made available on the EAN website, as training material in the section “EAN Documents and Publications”.

The next courses will take place in Mol (21-23 January, 2014: ‘Setting up a management system’ – to be confirmed), Madrid (5-7 February 2014: ‘Economic relevance of safety culture in medical applications’), Bucharest (14-16 May 201: ‘Observation Techniques’) and Bratislava (21-23 May 2014: ‘Compliance of Contractors with Safety System’). C. Lefaire will make the presentations of ALARA during these courses.

Other information:

- RELIR (the French equivalent of OTHEA) and CORPAR (gathering radiation protection workers - RPOs - of outside the French nuclear power plant industry within 15 regional sub-networks) have agreed that CORPAR will send at least 5-10 incidents per year to RELIR (and OTHEA) database.
- No news comes from RECAN (Regional European and Central Asian ALARA Network) and RePROLAN (ALARA network in Latin America) which both seem to be inactive at the moment.
- ARAN Network (Asia Regional ALARA Network) has postponed its first workshop. It is now planned to be in February 2014, in Thailand. The topic deals with waste management and occupational exposure.
- ISEMIR (Information System on Occupational Exposure in Medicine, Industry and Research) still do not schedule to have meeting or workshop.

6. INFORMATION AND DISCUSSION ON EAN SUB-NETWORKS AND WORKING GROUPS

ERPAN. S. Fennell provided the Members information on the last ERPAN sub-network meeting that took place the 2nd of December at ASN premises, in Paris.

Results of ERPAN surveys have been presented during the meeting, notably; :

- Assessing discharge from hospitals in the UK,
- Maximum photon beam energies used in radiotherapy treatments,
- Licensing requirements for RPA/Qualified Experts and service engineers,

The meeting also focused the implementation of the new EU BSS Directive.

ALARA Book. The last meeting of the editorial board of the ALARA Book will take place the 30th and 31st of January 2014. The ALARA Book will be finished in April 2014, before the EAN 15th Workshop.

7. OTHER BUSINESS

As pointed out in the next meeting, OTHEA (www.othea.net) is running out of incidents to be published. It has been requested that each Member shall provide at least one incident for the database – **action: All members.**

8. DATE OF NEXT MEETING

The next Steering Group meetings will take place in the morning of **June 2nd 2014**. The location has to be decided, by CEPN. The EAN Brainstorming Seminar will directly follow (afternoon of the 2nd June and **June 3rd**).

ANNEX A. LIST OF DOCUMENTS DISCUSSED DURING THE STEERING GROUP MEETING

- Meeting agenda.
- ALARA News Document – December 2013.
- ICRP Main commission session discussion with organisations in formal relations with ICRP – Contribution of the European ALARA Network, F. Vermeersch (pdf available on EAN Website).
- ICRP 2nd International Symposium on the System of Radiological Protection, P. Shaw (pdf available on EAN Website).
- ERPAN Meeting December 2013 Agenda
- 15th EAN Workshop draft programme